



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	SEEND PARISH COUNCIL		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	WAR MEMORIAL RENOVATION		
What is your project about and what does it aim to achieve?	Repair damage caused by age and weather. Clean the stone using eco-friendly methods. Provide a renewed focus for village Armistice services. The War Memorial is located in the grounds of the village parish church. The War Memorial can be used to educate future generations about the sacrifices made by British troops in two World Wars, and still being made today in current conflicts.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	MELKSHAM		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 28.6.2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 28.6.2011	No <input type="checkbox"/>

Where will your project take place?	CHURCHYARD, CHURCH OF THE HOLY CROSS, SEEND SN12 6NR
When will your project take place?	SUMMER 2011 onwards
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Seend branch of the Royal British Legion contacted the War Memorials Trust in 2009 about grant funding for cleaning/renovation of the Memorial, which was erected around 1920, following WW1. They obtained a quote for the work to be undertaken, and were unable to obtain a grant for cleaning. They then approached the Parish Council to ask if they would be willing to fund the cost of the cleaning/renovation. The Parish Council has, in the past, funded the addition of a name to the Memorial. The War Memorial serves the important purpose of reminding everyone of the sacrifices of our servicemen and women.
How many people will benefit from your project?	The whole of Seend Parish.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	7% of the total Wiltshire population are military personnel or their dependents page 6
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. There are approximately 65,000 War Memorials in the UK. Most of them were erected after the Great War, the usual method being to form a local fund raising committee to secure finance. When the memorial was built, the fund raising committee was disbanded leaving behind uncertainty over ownership. Due to this uncertainty, Parliament passed the War Memorials (Local Authorities' Powers Act) of 1923. Sections 1 and 3 of this Act gave local authorities powers to maintain, repair and protect War Memorials. Many War Memorials were updated after the Second World War to include details of lives lost in that conflict. 30 years on, the ownership of and responsibility for War Memorials was even more obscure than in the 1920s so Parliament included in the Local Government Act of 1972 Section 139(1) which empowered local authorities to assume ownership of War Memorials.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Via the Parish Council Precept

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

People of the village are proud of their War Memorial, and aware of its significance. The renovated memorial will be the centre of our Remembrance Day activities.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

WAR MEMORIALS TRUST

288.00

NIL

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010/11	Month: March	Year: 2011
A - Total income:	£9979	
B - Minus total expenditure:	£9741	
Surplus/deficit for year: (A minus B)	£238 surplus	
Free reserves currently held:	£12400	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Cleaning	£	Own fundraising/reserves		£
Re-pointing	£			£
	£	Parish/town council	P	£288
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£576	Total Project Income		£288

Total project income B	£288
Total project expenditure A	£576
Project shortfall A – B	£288
Grant sought from Wiltshire Council Area Board	£288
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 11/08/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)